MEETING Minutes
CNB PAC – October 21st 2019

Call to order:
6.30pm

Attendance review and welcome:

- Curtis Schreiber
- Melissa Ganzeveld
- Shantelle Schneider
- Trina Joslin
- Jeff Collins
- Rebecca Desrosiers
- Rebecca Ashley
- Kyla Babcock
- Wendy Sutherland
- Deborah Lozinsky
- Chantel Desrosiers
- Emma Dovell
- Hein Reeves
- Sandy Dunn

Approval of prior minutes from September 23rd, 2019

- Correction to the Store Report $27,457.96
- Missing information regarding “CharacterStrong”
  - During the summer some of CNB’s teachers had attended a workshop to learn about “CharacterStrong”.
  - “CharacterStrong is a character education & social-emotional leaning curriculum to create positive habits through idea-based practice. It is school wide approach to create a positive culture through character education and social emotional learning.
  - Research has shown that when at school takes time to cultivate a culture of character and develop social and emotional skills, students’ grades go up and bad behavior goes down.
  - There 8 are essential character traits kindness, honesty, patience, respect, humility, selflessness, forgiveness and commitment.

When you are at the school you may see teachers and students wearing shirts with one of the essential character traits printed on it.
To find out more information please go to www.characterstrong.com

1st Jeff, 2nd Rebecca all in favor – APPROVED
Approval of today’s agenda October 21, 2019

- Additional item added – 2019/2020 Teacher’s Request
1st Melissa, 2nd Rebecca, all in favor – APPROVED

Administration’s Report:

Principle Curtis Schreiber -
1. Grade 9 students on the rowing (only team)
2. Spirit Week exciting week October 28 to November 1
3. Updated on a very fun 2 day field trip to Manning Park
   a. All the kids made it to the Peak (70 kms) ran into snow
4. 4 children are heading to Japan November 9 with Laurie Fraser. Chubu University
   Haruhigaoka Junior High School in Kasugai, Japan
5. CNB will be looking for Homestay accommodations in February 2020 as we have the
   Japan students coming to West Kelowna, further information will follow
6. Grade 6 Volleyball will start in November
7. Support Staff reviews the class plan and learn how to support the children emotional and
   supporting reading
8. Afterschool Big White Skiing and Snowboarding is now open for registration
   a. http://www.bigwhite.com/ski-school-rentals/camps-special-programs/after-school-
      programs?utm_medium=email&utm_campaign=Ski%20%20Board%20School%20After%20
      School%20Program%202020%20update%20-%20Schools&utm_content=Ski%20%20Board%20School%20After%20School%20Progr
      am%202020%20update%20-%20Schools+CID_8a92f74b2b0b5b7ce2d7a9e07d2d89a&utm_source=StickyMail&utm
      term=here
9. Halloween Day – no mask, no weapons (see attachment #1 for the fun week)

Chair Report:

Melissa Ganzeveld –
- Welcomes all new members

Treasurer Report:

Trina Joslin -
1. Balance September 23: Opening $17354.17 Closing October 21 #19,519.76
2. Gaming Account: Opening September 23 $418.31 Closing $17173.36 (grant of
   $16,760.00)
3. A cheque for $75.00 fee for AGM COPAC the cost will be reimbursed.
4. COBSS $ we don’t need to vote on it just ensure that it is the amount is in next years
   budget.
5. Correspondence from Carson Whitely who received the scholarship was very
   appreciative of receiving the scholarship.
6. If anyone would like to review the Financial Statements please contact Trina at trina@sd23.bc.ca

CoPAC Report:

Rebecca Ashley -
- Attended the latest COPAC meeting.
- There was discussion regarding the Cannabis Store opening up near George Pringle.
  - There will be a public meeting in January
    - Website: www.westkelowna.ca
- A Public Education handbook is being created and is looking for items from different PACs to submit.
- Breakfast Club will be back at CNB
- Transportation Survey was emailed to everyone.

Store Report:

Wendy Sutherland -
- Munchalunch September profit $4,093.56
- Please see Attachment #1 for a full Cubs Den Report
- If you want to volunteer it is only a few hours per week – contact the school 250.870.5177 OR cnbstore678@gmail.com.

Communication Secretary: Tammy Sanders was absent

Existing Business:

- Playground Equipment
  - It was advised by Kyla that the price for the net climbing equipment had gone up to $102,000 the original cost was $65,000.
- Coin counter was purchased – learning curve for the volunteers

New Business:

- The Teacher’s Request for 2019/2020 equipment was brought forward to discuss.
- The PAC review 24 items from various teachers of items that they would like to have for this school year.
- The budget was $33,341.67 that was approved (please see Attachment #2)

1st Rebecca 2nd Emma all in favor – APPROVED
Next meeting date: November 18 at 6.30pm

Adjourned: 9.00pm
CUBS DEN PAC REPORT SEPT 2019

- Cubs Den Store opened Mon Sept 9 but no MunchaLunch Hot Food until the following week Sept 16. So the Cubs Den was open 3 weeks and 1 day (16 days) but only served Hot Lunch 11 days.
- We have had an amazing response with many new Volunteers signing up. There has been a lot of training happening. Two new Volunteers indicated to me one day recently that this was the funnest volunteering they have ever done. We try to build community and friendships and go out of our way to verbalize the Committee’s appreciation for their time and effort. The weekly coffee card is an appreciated perk. The monthly Wine Draw as well, but I have to find another Winery to donate as my contact at a Winery moved. Also, one Volunteer spoke that they do not drink Wine, so perhaps we move to a coffee or tea basket with money to purchase this from Store funds if donations dry up? If we do not have continued support from our Volunteers we cannot run the MunchaLunch program, or even the Store, which is extremely busy with our increased enrollments.
- Growing pains as we are not selling as much Hot Food across the counter as we did last year, resulting in some food losses. Also the healthy options we were offering, with salad with the burger across the front counter was not popular. We have since fine tuned it so only salads are available on Munch Preorders. As well, Marmalade Café insisted on a 10 order/item minimum, which at the time seemed more than feasible. We have recently discontinued Marmalade Café because of this and are replacing with Subway. In December we will be able to go in and adjust the posted Menu, but not until then.
- Mondays Hot Food is Burger King with Cheesburger/Chicken Jr Burger, or Chicken Nuggets option with salad if preordered. Tuesdays four noodle or rice options from Edo Japan. Wed is Lasagna, Fettuccini or Spaghetti options with garlic toast. Caesar or Greek salad available by preorder. Thur now is Subway and Hot Dogs from 5Guys Burgers. Fri is Freshbox Sushi and Sakura rice bowls.
- Frozen foods offered are Taquitos, Pizza Pops, Burger Sliders, Burritos, Chimichangas, and Corn Dogs.
• Lynn informed me at the end of September that a true accounting was not possible on her Spreadsheet as not all deposits were in on time for end of month. Her printout showed two Oct 1 debits for food purchased for Oct ($738.96 + $245.82) which I deducted from the September printout. Another payment to Marmalade Cafe on Oct 4 was for a Sept food order so I left that in. The modified printout shows a balance $2415.74, with startup funds of $2000 deducted, so profit on the store acct is $415.74 (IT SHOULD BE NOTED THAT ALL MUNCHALUNCH FOOD EXPENSES AND ALL FOOD/SNACKS ARE PAID FROM THE STORE ACCT).

• Deposits to the PAC acct from Munch in Sept were: $3677.82. Again this is somewhat misleading because this figure also shows food that was purchased into Oct/Nov. However, if you accept this limitation, $3677.82 + $415.74, shows September Profit of $4093.56.

• If we were to show an accounting of Monies deposited up to the time of our monthly PAC Meeting, today’s figure would be $2993.48 (993.48 less startup) from the store acct and $5843.41 for Total profit to date of $6836.89, however at least one restaurant bill is unpaid. In December we have the option of redoing our Menu on Much for January, and so in Dec there will be a true representation of profits Sept-Dec 2019.

• A coin counter was purchased at the beginning of Oct so the Volunteers have had two weeks to play with it. I thought it was self explanatory but there have been some struggles as some did not realize to change the mode for individual coin amounts and totals. Also some were doing it before taking out the Float and then struggling to subtract the float amount. I will be posting a brief instruction sheet to simplify.
<table>
<thead>
<tr>
<th>Teacher or group</th>
<th>Name/Description of item/project</th>
<th>Purpose or benefit</th>
<th>Estimated Cost</th>
<th>Amt. Allocated</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>General</td>
<td>Gaming</td>
</tr>
<tr>
<td>1 Kyla Babcock - BUDGET ITEM</td>
<td>Bandanas</td>
<td>mentorship team spirit</td>
<td>$7,000.00</td>
<td>7,000.00</td>
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<tr>
<td>2 Curtis Schreiber</td>
<td>S.C.R.E.A.M. program</td>
<td>character building grade 6</td>
<td>$1,000.00</td>
<td>1,000.00</td>
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<td>3 Danielle Brown</td>
<td>Breakfast Club Program</td>
<td>provide food/connection to all students</td>
<td>$1,000.00</td>
<td>1,000.00</td>
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<tr>
<td>4 Hart</td>
<td>board games in library</td>
<td>social interaction morning, break, lunch</td>
<td>$100.00</td>
<td>100.00</td>
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<tr>
<td>5 Hart</td>
<td>non fiction books</td>
<td>build collection, lower level, 6gr6 curric</td>
<td>$1,000.00</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>6 Hart/Burdeniuk</td>
<td>book club</td>
<td>2 sets books for club, then lit circles</td>
<td>$325.00</td>
<td>325.00</td>
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<tr>
<td>7 Martin</td>
<td>14 electric mixers</td>
<td>replace dying old ones</td>
<td>$500.00</td>
<td>500.00</td>
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<tr>
<td>8 Burdeniuk</td>
<td>30 pairs snowshoes</td>
<td>outdoor ed/ physical education</td>
<td>$1,949.70</td>
<td>1,949.70</td>
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<td>9 Burdeniuk</td>
<td>4 ping pong tables</td>
<td>PE class</td>
<td>$1,792.00</td>
<td>1,792.00</td>
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<tr>
<td>10 Burdeniuk</td>
<td>32 white basketball jersey</td>
<td>grade 8 basketball team</td>
<td>$1,501.78</td>
<td>1,501.78</td>
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<tr>
<td>11 Ardo/Smith</td>
<td>mural with local artist</td>
<td>cultural awareness, inclusivity, respect to Okanagan Nation/Silix people</td>
<td>$2,000.00</td>
<td>2,000.00</td>
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<tr>
<td>12 Mireau/Sadlowski</td>
<td>4-3D printers/power bar</td>
<td>wood work and info tech/tech club</td>
<td>$4,586.00</td>
<td>4,586.00</td>
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<tr>
<td>13 Mouillerat</td>
<td>22 Surf tables</td>
<td>flexible seating (no tax added)</td>
<td>$550.00</td>
<td>$550.00</td>
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<tr>
<td>14 Mouillerat</td>
<td>game assortment</td>
<td>collaboration/cooperation skills (no tax)</td>
<td>$250.00</td>
<td>250.00</td>
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<tr>
<td>15 Mouillerat - DENIED</td>
<td>6x9 area rug</td>
<td>calm classroom (no tax added)</td>
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<tr>
<td>16 Thomson</td>
<td>Tonemaster Twin Reverb</td>
<td>band / music development</td>
<td>$1,186.20</td>
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<tr>
<td>17 Thomson</td>
<td>2 Bass Amps</td>
<td>band / music development</td>
<td>$1,702.74</td>
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<td>18 Thomson</td>
<td>Keyboard Amp</td>
<td>band / music development</td>
<td>$727.00</td>
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<td>19 Thomson</td>
<td>Drumset</td>
<td>band / music development</td>
<td>$2,070.88</td>
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<td>20 Thomson - USED QUOTE</td>
<td>Baritone Sax</td>
<td>approved the used instrument quote</td>
<td>$3,963.07</td>
<td>3,963.07</td>
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<td>21 Thomson</td>
<td>Flugelhorn</td>
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<td>$665.56</td>
<td>665.56</td>
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<td>22 Thomson</td>
<td>silent brass practice systems</td>
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<td>$471.74</td>
<td>471.74</td>
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<tr>
<td>23 Gartrell - TO BE DETERMINED</td>
<td>Ipad's 10.2 retina display</td>
<td>$429 ea</td>
<td></td>
<td></td>
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<tr>
<td>24 Gartrell - TO BE DETERMINED</td>
<td>Ipad cases approx $70</td>
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<td></td>
<td></td>
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<tr>
<td>Total</td>
<td></td>
<td></td>
<td>$33,341.67</td>
<td>3,550.00</td>
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